



GAD/RC/ FN-41/

**Maharashtra State Elect. Distribution Co.Ltd.**

Estrella Batteries Expn. Building,

Ground Floor, Plot No. 1,

Dharavi Road, Matunga,

**Mumbai – 400 019.**

**ADMINISTRATIVE CIRCULAR NO. 215 DATE 03/03/2009**

Sub : Revising the method of filling and prescribing pre-requisites for the post of General Manager (IT) for Direct Recruitment.

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As per Schedule-A(VIII) appended to the MSEB Classification & Recruitment Regulations 1961, the post of General Manager (IT) has been declared as 'Selection Post'. The issue regarding change in the method of filling and prescribing pre-requisites i.e. educational qualification, experience and upper age limit, for filling in by way of Direct Recruitment was under examination for some time past.

2. Now, the Managing Director in consultation with Director (Operations) & Director(Finance) has accorded approval to revise the method of filling and to prescribe pre-requisites i.e. Educational Qualification , Experience and Upper age limit for filling the post of General Manager (IT) by way of Direct Recruitment.

3. Accordingly, the statement showing revised method of filling for the post of General Manager (IT) is shown in Annexure 'A' and the pre-requisites i.e. Educational Qualification, Experience and Upper age limit for direct recruitment for the post of General Manager (IT) are shown in Annexure 'B' appended to this Administrative Circular. The revised method of filling & remarks shall be incorporated in Col. No. 6 & 7 and the pre-requisites i.e. Educational Qualification, Experience and Upper age limit shall be incorporated in Col. No. 4, 5 & 7 respectively against the post of General Manager (IT) at Sr.No.1 EDP Cadre-I- System Wing of Schedule A-2 appended to the Classification & Recruitment Regulation, 1961 (i.e. G.S.O. 112 dated 12/02/1962).

4. This Administrative Circular comes into force with immediate effect.

5. This Administrative Circular is available on the website of the Company i.e. [www.mahadiscom.in](http://www.mahadiscom.in).

(S.Y. Patil)

**Chief General Manager(P)**

To

All as per mailing list of MSEDCL

**STATEMENT SHOWING THE EXISTING AND REVISED METHOD OF FILLING  
FOR THE POST OF GENERAL MANAGER (IT)**

SCHEDULE A-2 of Classification & Recruitment Regulations  
(Non Technical Posts in E.D.P. Cadre-I- System Wing)

Sr. No.	Name of the Post	Existing Method of filling	Revised Method of filling	Remarks
1.	General Manager (IT)	By departmental promotion	2/3 <sup>rd</sup> by way of departmental promotion and 1/3 <sup>rd</sup> by way of direct recruitment.	Available vacancies in the near future shall be allotted for direct recruitment and departmental promotion in the ratio of 1:1.

**PRE-REQUISITES FOR FILLING IN THE POST OF GENERAL MANAGER (IT)  
BY WAY OF DIRECT RECRUITMENT**

Sr. No.	Name of the Post	Qualification	Experience	Remarks
1.	General Manager (IT)	Bachelor of Engineering Degree in Computer/Information Technology/Computer Science or Computer Engineering or 3 years Post Graduate Degree in Master of Computer Application(MCA). <b>Preferable</b> : Two years Full Time or three years Part Time Post Graduate Degree in Management/Administration with specialization in Finance or Operational Research or I.T. or Project Management Professional (PMP) Certification from Project Management Institute.	Minimum 12 years Post qualification experience in Computer Programming/System Analyst and Designing in a reputed Organisation/ Industry.	Upper age limit 45 years

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